

Privacy policy

This Privacy Policy aims to provide information on how your personal data, including cookies, is collected, stored and protected. You will also learn about your rights. Please read the Privacy Policy carefully before using the website at <https://hand2band.media/> (hereinafter: the **Website**).

1. Who processes my personal data?

The administrator of personal data is: H2B GROUP SPÓŁKA Z OGRANICZONĄ ODPOWIEDZIALNOŚCIĄ, with its registered office in Gdańsk, postal code: 80-307, at Antoni Abrahama 1A, entered into the register of entrepreneurs kept by the District Court Gdańsk-Północ, VII Commercial Division under the number KRS 0000974754, o share capital PLN 5,000.00 fully paid up, with the statistical number (REGON) 522157312 and tax identification number (NIP) 584-281-85-83, hereinafter referred to as the Administrator, which can be contacted at: office@hand2band.media

2. For what purposes are my personal data processed?

Your personal data is processed in order to enable you to arrange a meeting, online conversation or communication in order to implement your IT project, answer your question, provide you with information at your request, e.g. about the services provided, and send you marketing information. (also as part of the so-called newsletter), if you have expressly agreed to receive it, separate consent.

3. On what basis can the Administrator process my personal data?

The administrator processes my personal data on the basis of specific legal provisions:

- when processing is necessary to perform the contract concluded with you, arranging meetings, interviews, implementation of an IT project or to take action at your request before concluding the contract - art. 6 sec. 1 lit. b of the Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46 / EC (GDPR),
- when you are asked to consent to the processing of data for the purpose of the newsletter service - art. 6 sec. 1 lit. GDPR,
- when we have the so-called legitimate interests, e.g. accepting your inquiry and answering it, reporting information about irregularities in the operation of the Website, resolving the dispute, pursuing claims, etc. - art. 6 sec. 1 lit. GDPR.

4. Is my "sensitive personal data" processed on the Website?

Your personal data of any particular category is not processed on the Website.

5. Automatic collection of information - Policy on Cookies and similar Technologies

5.1. IP addresses

An IP address is a number assigned to a user's computer when connected to the Internet that allows communication between that computer and the server. The IP addresses of users visiting the website may be registered in order to ensure the security of the IT system and for diagnostic purposes as well as for the evaluation of the website operation.

5.2. Cookies

What are cookies and can they be turned off?

Cookies are placed by our Website on the user's computer or device connected to the Internet during each visit to our website, which allows the Website to remember the user's computer or device and serves several purposes.

Although most web browsers automatically allow cookies to be placed on your computer, you can refuse to do so by making changes to your browser settings (in most cases, this option can be found in the Tools or the Browser Preferences menu). You can also delete cookies from your device at any time. In this case, please note that by not agreeing to the placement of cookies, you will not be able to fully use all the functions of our Website.

Additional information on managing cookies can be found in the Help file of the web browser or on websites such as www.allaboutcookies.org.

2. Why do we use cookies?

Cookies perform various functions, make it easier to navigate the Website and store information about your preferences in order to present you relevant content and contribute to the improvement of the quality of our services.

We use cookies to:

- Manage your preferences and improve the functioning of our Website. As part of these activities, we may collect information about when and for how long you visit our websites, information about your browser history and language preferences.
- Analyse the availability of our Website, methods of its use and performance. We use this information to maintain, operate and continuously improve the services we provide.
- To obtain information on the number of users visited by the Website (statistical purposes),
- For marketing purposes.

3. What types of cookies and other technologies do we use?

Our website uses the following categories of cookies and technologies:

- Persistent cookies - this type of cookie is stored in the browser of your device and is used whenever you visit our website. It helps us remember your settings and preferences in order to make your next visit to our Website more convenient.
- Temporary cookies (session cookies) - temporary cookies remain in the cookie archive in your browser until you leave our Website. The information that we receive through the use of this type of cookie helps us analyze network traffic,

identify and solve technical problems, and enable easier navigation through the Website.

Our Website may contain links to other websites or applications. Remember that websites of other entities may also use cookies. We have no influence on the websites of third parties and are not responsible for the cookies they collect or access. When clicking on a link or an application, remember that each of them has its own cookie policy. For this reason, we ask that you read their cookie policies before using other websites or applications.

4. Do we have third party cookies or plug-ins on our website?

Third parties, such as advertising networks and external service providers, which, for example, analyse web traffic, may use cookies or other related technologies to collect information about your visit to the Website. The information is used to deliver more relevant advertising to you on our Website or elsewhere on the Internet. We have no control over the use of cookies by third parties, which are managed in accordance with the privacy / cookie policies of these third parties.

Analytical Service Providers: In order to better understand how our Website works, we work with various analytical service providers. We enable analytical service providers such as Google Analytics to use cookies and other related technologies. More information on how Google uses your data can be found here:

<https://www.google.com/policies/technologies/partner-sites/>

5. What can you do to delete, disable or block cookies?

Your web browser usually provides you with information on how you can reject, delete or block cookies. Below you will find links that will direct you to relevant information related to several of the most popular browsers:

- Google Chrome
- Internet Explorer
- Mozilla Firefox
- Safari
- Opera

You can opt out of third party cookies used in Google Analytics by changing the ad settings or by using the tool available here: <https://adssettings.google.com>

Remember, if you choose to block cookies used on our Website, you may not be able to access all or some of the services we provide.

5.1. Widgets and social applications

Individual pages on the Website may use other tools and widgets of third parties to offer users additional functionalities, e.g. the use of the above tools or widgets may result in the collection of cookies on users' devices in order to facilitate the use of these websites and ensure that user interaction is displayed correctly on our sites.

Cookies themselves do not contain information about the user's e-mail address and his personal data. Our analytical reports may contain other identifiers, including IP addresses that are used to determine the number of unique users of our websites

6. Sharing personal data with other entities

We do not transfer personal data to other entities, except for situations where it is necessary in connection with the operation of the Website, the implementation of the application, or in situations required or permitted by law. In certain cases, we may disclose personal data to our associates or - in the form of entrusting their processing - to external companies, including service providers (e.g. IT services related to the Website) acting on our behalf, in order to process user reports or provide services to Website users.

We do not transfer personal data to third countries.

7. My rights

If you would like to modify or correct the data you provide to us or correct any errors contained therein, you can send a request to office@hand2band.media to update or delete certain data, and we will take all appropriate steps to comply with this request .

You should also remember about your rights in connection with the processing of your personal data referred to in the GDPR, i.e .:

- the right to request access to your own personal data (including obtaining confirmation whether they are processed and obtaining information, for example, about the purposes, sources, categories of data processed or the period of their storage), which also includes the right to receive a copy of your own data free of charge,
- the right to rectify personal data (if they are incorrect), which also includes supplementing incomplete personal data,
- the right to delete personal data (the so-called "right to be forgotten") when, for example, they are not necessary to achieve the purposes for which they were collected, consent to their processing has been withdrawn or there are no other legal grounds for their processing,
- the right to limit data processing, for example, when you question the correctness of personal data - for a period allowing us to check the correctness of this data,
- the right to object to the processing,
- the right to transfer data, including receiving from us in a structured, commonly used machine-readable format your own personal data that you provided to us,
- the right to withdraw the consent given to the processing of data (however, the withdrawal of consent does not affect the lawfulness of the processing which was carried out on the basis of the consent given before its withdrawal),
- the right to lodge a complaint to the President of the Personal Data Protection Office, if you believe that the processing of personal data violates the provisions of the GDPR.

8. Data security and integrity

We apply appropriate policies and procedures to protect personal data against unauthorized loss, misuse, alteration or destruction. We make every effort to ensure that access to your personal data is limited to those who need to know this information. Persons who have access to the data have appropriate authorization and are obliged to maintain their full confidentiality.

9. Changes to this Privacy Policy

We may make changes to this document to reflect the current Privacy Policy. In case of modification, the date of the last update on the first page of the document also changes. We encourage users to read this Privacy Policy regularly to find out how we protect your personal data

10. Questions regarding the Privacy Policy and its implementation

Please send any questions regarding this Privacy Policy and the processing of personal data by us to the following address: office@hand2band.media.